



CITY OF MIAMI GARDENS

Building Department

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Commercial Roofing Memorandum

To: Roofing Contractors

Date: March 12, 2008

From: Jesus Navia, P.E.
Building Official

Subject: Commercial Re-roofing statement for existing buildings

The following applicable statements are required to be completed when applying for commercial re-roofing permit applications.

Jobsite Address: _____

Process Number: _____

Is there insulation in the existing roof system?

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Yes

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No

If yes, then I attest that the insulation to be installed in the proposed roofing system shall have the same thickness and R-Value as the existing insulation.

Note: Structures built after March 15, 1979 must comply with the Florida Energy Code.

Signature (Required):

License Number:

☐

Architect

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P.E.

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Roofing Contractor

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No Change

I attest that the proposed roofing system is an exact replacement of the existing roofing system. I also attest that existing overflow drains and/or scuppers are sized so that no more than 5" of water will accumulate on any portion of this roof, should the primary drainage system be blocked. 1616.2 FBC

Signature (Required):

License Number:

☐

Architect

☐

P.E.

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Roofing Contractor

OR

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Change to the roofing system

Roofing permit application in other than Group R-3 occupancy, involving a change in the roofing system and recovery application must include signed and sealed calculations for the supporting structure, and a statement as follows:

I have reviewed the structural and drainage adequacy of the existing roof structure with regard to the proposed roofing system and hereby approve the installation as proposed.

Signature (Required):

License Number:

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Architect

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P.E.

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Roofing Contractor